**TIMOUR HALL**
**PRIMARY SCHOOL**
Phone: 021 762 1161/2/3
Email : thps@mweb.co.za
Web : www.timourhall.org.za

# FAMILY NEWS

15 January 2026
Edition 01/2026

## WELCOME FROM THE PRINCIPAL

Dear Parents,

I hope you and your families enjoyed a restful and refreshing holiday. On behalf of everyone at Timour Hall, it is my pleasure to welcome you and your children to the start of the school year. We are happy to have our learners back at school and look forward to a year filled with growth, learning, and success.

A new school year brings new opportunities, fresh goals, and exciting challenges. Our teachers and support staff have been working hard to ensure Timour Hall remains a place where every child can thrive academically, socially, and emotionally.

We value the strong partnership between home and school and encourage open communication throughout the year. Your involvement and support play a vital role in your child's education, and we appreciate your continued cooperation with school policies, routines, and events.

Please take note of important information that is in this newsletter, as well as what will be shared in the coming weeks regarding school activities, information needed and key dates on the school calendar. Should you have any questions or concerns, do not hesitate to contact the school office or your child's teacher.

We look forward to meeting all parents at the Meet the Teachers this evening.

## SCHOOL TIMES – WEEK ONE

| | | |
|---|---|---|
| Grade R | Wed, Thurs 12:30 | Fri : 12:30 |
| Grade 1, 2 & 3 | Wed, Thurs 13:00 | Fri : 12:30 |
| Grade 4-7 | Wed, Thurs 13.00 | Fri : 12:15 |

## GENERAL SCHOOL TIMES

| | | |
|---|---|---|
| Grade R | Monday to Friday | 07:40 – 12:30 |
| Grade 1 & 2 | Monday to Thursday<br>Friday | 07:40 – 13:00<br>12:30 |
| Grade 3 | Monday to Thursday<br>Friday | 07:40 – 13:30<br>12:30 |
| Grade 4 & 5 | Monday to Thursday<br>Friday | 07:40 – 13.55<br>12:15 |
| Grade 6 – 7 | Monday to Thursday<br>Friday | 07:40 – 13:55<br>12:15 |

*All children who leave early need to be signed out by their parent at reception.*
*Please make every attempt to make doctors' appointments etc. after school hours.*

## 2026 HOMEWORK DIARIES

Please note that the Homework diary can be purchased from school for R70 each. The exact amount must be sent in a marked, sealed envelope to the learner's class teacher. They will be on sale from Monday.

## IMPORTANT FORMS

Information Verification Forms – to be returned by Monday, 19th January 2026 **(Please ensure that all info on this form is correct - it is vital information that we will need to contact you in the event of an emergency. Please make any corrections and additions. Please sign the form as proof you have seen it, whether you need to make alterations or not)**

**NB: The Cell number on your verification form must be your contactable number via phone and SMS. If you have a different number to receive WhatsApp's, please inform your child's teacher A.S.A.P**

- Declaration Form – to be returned by Monday, 19th January 2026
- Letter regarding Exemption of School Fees (Gr1 –7)
- Checklist regarding School fees – to be returned by Monday, 19th January 2026
- POPIA Form - to be returned by Monday, 19th January 2026

## PUNCTUALITY

The school day starts at 7:40 am. The first bell rings at 7:37am. Please remember that arriving on time is extremely important to enable your child to settle, as well as to enable the teacher to discuss the theme or do Math's/Language etc, without the interruption of children arriving late. I cannot stress enough the importance of being punctual in the morning.

If you are experiencing difficulties with punctuality and would like to talk to us about it, please contact the office. Thank you for your understanding regarding this very important matter.

## PARENTS PLEASE TAKE NOTE OF THE FOLLOWING

**Newsletters** are emailed to you and put on the WhatsApp groups. Please ensure that you read the newsletter. If your email address changes, please inform the school. *There is no excuse not to read this document*. Please read it carefully. A great deal of time and energy is expended on compiling this important document. It contains changes in dates and times etc. which you need to know, along with other important information.

**Learners must be dropped off and picked up at the Gabriel Road entrance**. Please do not park in the Stop and Drop area in the mornings, this is strictly a drive through area. Please be patient, considerate and polite in the mornings. You might be in a hurry, but the safety of our children is important. The Gabriel Road gates close at 07:40 – late comers must report to the office via the Timour Hall Road gate.

Unfortunately, you are unable to accompany your child/ren into the school in the mornings. A security guard is on duty at the gates, as well as a teacher on the fields, to ensure your child's safety.

Learners are NOT permitted to use the front entrance of the school unless they are being collected from school early or arriving late.

Please ensure your child has all his belongings packed and ready for school the night before. We do not allow children to phone home for forgotten items.

Likewise, we do not encourage you to deliver 'forgotten items'. Children need to learn to ensure they have all their belongings with them. Please note that if anything is brought to school by parents, these items are only delivered to the classes just before breaks. We do not call children out to collect them.

**Lost property** – Please ensure that all your child's clothing is adequately marked. We receive a large amount of unmarked lost property weekly that we cannot return to the children. These items are sold once or twice a term – the sale will be announced in the newsletter.

**UNSUPERVISED LEARNERS POLICY**

**UNS/2015**

Learners are to be collected by their parents / guardians / designated persons once the official school day has ended, or if the child(ren) is/are participating in extra-mural's, after their extra-mural activities have ended. A period (i.e. not exceeding 15mins) will be permitted. After this period has lapsed, the learner(s) will be placed in Aftercare supervision and the parent(s) will be required to pay R70.00 for this supervision.

Learners waiting to be collected / fetched from school are to wait for their lifts on the inside of the school premises (i.e. where the security hut and officer is) Learners may not interfere or obstruct the Security Officer from performing his duties.

If parents/guardians/designated person(s) are unable to fetch their children the School must be notified timeously (i.e before school ends for the learner(s) so that the message can be relayed to the learner concerned.

PLEASE NOTE:

1. It must be emphasized that it is the parent's / guardians responsibility to ensure that their child(ren) are fetched from School once the official school day has ended. The School takes no responsibility for learners not fetched by their parents / guardians.
2. The parents / guardians of learners who are habitually late in fetching their children after school, or extra-murals, will be contacted by the principal.

## MEET THE TEACHERS

A reminder of our Meet The Teachers today, 15 January 2026.

Foundation Phase (Gr R to Gr 3) at 17h30

Intersen Phase (Gr 4 to Gr 7) at 19h00

## NEW SCHOOL TERMS

The 2026 School terms are as follows:

14 January - 27 March

08 April - 26 June

21 July - 23 September

06 October - 09 December

## SCHOOL FEES 2026

| GR | TOTAL ANNUAL FEE PER CHILD | 5% DISCOUNT IF FULL AMOUNT IS PAID BEFORE/BY 31 January 2026 |
|---|---|---|
| R | R 29 960 .00 | (no discount for Gr R) |
| 1 | R 21 756 .00 | R 20 668.20 |
| 2-7 | R18 330.00 | R 17 413.50 |

Please note – to qualify for the discount, the amount paid **must reflect** on our bank statement by the 31st January 2026. Please complete the Declaration Form which accompanies this newsletter and return by Monday, 19th January 2026

**Exemption of School Fees**

Each child will receive a letter with information regarding the application for the exemption of School Fees. Although you may have received an exemption in 2025, the law requires you to apply again for 2026, and it is only by submitting the relevant form that you are legally allowed to be granted an exemption. Applications must reach the school by 01 March 2026. Exemption forms are not given to learners, they must be collected and signed for by parents.

For any school fee related queries, please contact Mrs. Featherstone between 08:00 and 15:30.

We wish to thank all parents who meet their obligations timeously and regularly. However, there are unfortunately some who do not do so. In fairness to all concerned, the school will follow up vigorously on families who default.

## AFTERCARE FEES 2026 & PAYMENT DUE DATES

| | | |
|---|---|---|
| 12:30 – 18:00 | R 11 932.00 per annum | R1 193.20 over ten months |
| 14:30 – 18:00 | R 9 342.00 per annum | R 934.20 over ten months |
| 12:30 – 14:30 | R 8 028.00 per annum | R 802.80.00 over ten months |
| Casual Rate | R 80.00 per day | |

## IMPORTANT DATES

| | |
|---|---|
| 15th Jan | Meet the Teacher |
| 26th Jan | Extra Murals Begin |
| 30th Jan | Gr R & Gr 1 Parents Welcome Picnic at 17:30 |
| 06th Feb | Swimming Gala - **Intersen Phase 17:00—19:30** |
| 13th Feb | Carnival 16:00 |
| 05th Mar | Swimathon forms due |
| 20th Mar | Eid– School closed |
| 27th Mar | Last day of term |
| 25th Mar | Grade R-2 Swimming Gala |
| 26th Mar | Swimathon |
| 24th Mar | Meet the teacher - Open Evening |

**MRS T. PICKERING**
**PRINCIPAL**

## STAFF NEWS

A very warm welcome to the following staff who have joined the THP family:

(L-R) to **Mrs Fillmore,** Grade R teacher, **Miss Jarvis** School Secretary , **Miss van der Merwe** Gr 6 Teacher, **Miss Otto** , Sports, **Mr Martin,** Gr 2 Learnership.

## PHOTO' S FIRST DAY